



Position:

Research and Communications Intern

Brief Description of Position:

The research and communications intern will assist the director of marketing, Summer Ramsey, and senior associate in the Center for Diversity Strategies, Courtenay Nantz, with research and communications tasks. More specifically, the intern will: review daily news outlets across the state for updates on Riley Fellows; help collect data and maintain records on Riley Fellows; compile news clips mentioning the Riley Institute; help to coordinate the development of marketing collateral (digital and print); and help to create and publish copy, images and video for the Institute's social media platforms.

Hours per week:

This is a yearround position, and it will require approximately ten hours per week with opportunity for more if student's schedule allows. We will accept applications on a rolling basis, and the position is open until filled.

Compensation:

\$8.25 per hour

Qualifications:

Attention to detail; comfortable with communication by email, phone in person; willingness to complete administrative tasks; ability to both multitask and monotask. Experience with creating digital content (video, images and copy).

To apply:

Email your resume and cover letter to Summer Ramsey, director of marketing for the Riley Institute, at [summer.ramsey@furman.edu](mailto:summer.ramsey@furman.edu).

Evaluation:

Time spent with supervisors as part of oral performance review each term.

About the Riley Institute

Launched in 1999, the Institute is named for former South Carolina Governor and former United States Secretary of Education Richard W. (Dick) Riley. It is committed to nonpartisanship in all it does and to a rhetoric-free, facts-based approach to change.

Our mission is to broaden student and community perspectives about issues critical to South Carolina's progress. We build and engage present and future leaders, create and share data-supported information about the state's core challenges, and link the leadership body to sustainable solutions.

We achieve our mission through a broad range of programs and initiatives. Our Center for Critical Issues hosts a variety of events throughout the year to highlight and encourage civil discourse around critical issues for the state and nation. The Center's events have featured former President Bill Clinton, former Director of National Intelligence Mike McConnell, Chuck Todd from NBC's Meet the Press, former astronaut and head of NASA Charles Bolden, and many more.

Our Center for Diversity Strategies has created a statewide leadership network with our Diversity Leadership Initiative (DLI). There are more than 1,900 alumni of the DLI program, known as "Riley Fellows." This powerful network includes CEOs of corporations, mayors, city and county council members, legislators, school superintendents, pastors and rabbis, non-profit heads, chamber of commerce directors, and community leaders.

We also have a Center for Education Policy and Leadership that produces nationally-recognized education research, most recently on the topic of Montessori education in public schools.

For more information, visit [riley.furman.edu](http://riley.furman.edu).